

RULES AND REGULATIONS
Town of Trempealeau Community Center
W24854 State Rd. 54/93, Galesville, WI 54630
608-539-2902

1. Tables should not be dragged or leaned. They should lie on top of one another for storing.
2. Tables and chairs cannot be used on concrete floor (curling area) or outside.
3. Chairs should be in stacks of 10 when storing.
4. Decorations can be hung from **existing** hooks in ceiling and on bulletin boards. **No additional hooks may be put in. No thumb tacks or tape on walls.**
5. Coffeepots and other Town items cannot be removed from the building.
6. All garbage must be picked up and removed to the dumpster.
7. No glasses or cups outside of the building.
8. Make sure things are picked up on the outside and around the perimeter of the building, including grass and yards.
9. Vacuum all rugs. No vacuuming tile floors.
10. Mop all floors (kitchen, dance floor, bathrooms, hallway and beer cooler).
11. All kitchen towels must be washed and returned (this does not include rolled towels in bathrooms).
12. No rice or confetti may be used in building.
13. Curling Rink is not to be used unless expressly permitted by Lease Agreement. In any event, if permission is granted to use Curling Rink area, **NO MUSIC** is allowed in the Curling rink.
14. All people should be out by 1:00 a.m.
15. All doors must be unlocked when in use and locked with the last person to leave.
16. No candles are allowed.
17. Alcohol will be allowed on the premises only if it is provided to the guests for free and to **invited guests only**. This means that if you are going to provide alcohol to guests there should be no notice in the paper stating that the public is invited to attend.
18. Lessee is responsible for **NOT** serving alcohol to minors.
19. If damage to building exceeds deposit, the renter will be billed the difference between the deposit and additional charges needed to repair the damage.
20. Do not use any power strips.
21. Use these outlets only in kitchen for plugging in roasters, coffee pots and crock pots -- 9, 11, 13, 15, 30, 37, 39, 41, 42 front and 42 back.

Please contact Sonja A. Byrne at 608-539-2902 with questions or concerns.

9/22/2011